✓ Pl. note

Tgs

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 7 to 12

Part B for May 1921

SUBJECT.

Working hours in the Govt. Press Bangalore

From. The Supdt., Govt. Pty
No 2387 Dt 11.4.21

Recommends that the working hours of the Govt Press may again be changed from 11 A.M. to 5 P.M. from 1st May '21 and adds that the overtime allowances now granted to the permanent Staff such as Clerks, Accountants, Proof Readers, Section Heads &c working 1 hour to late hour will be stopped resulting in a Saving of Rs 1000/- (Pencil)

Ref) To The Supdt Govt Pty
Comptr to Govt
No G 20401-28 Dt 30.4.21

Approves the proposal of having one 8½ hours from 11 A.M. to 6 P.M. Clerks [illegible] a time limit should be fixed to clearing arca roads hands should be given [illegible] 4
do, The Comptr to Govt No G 20578 Dt 2.5 Reports to [illegible]

G. R. S. III—1] 1920-21

GENERAL AND REVENUE SECRETARIAT.

(P. 15)

NOTES.

File No. 83.20

FILE HEADING.

Working hours in the Govt Pres Bangalore.

From

The Supdt, Govt-Printing

No. 2381 Dated 11/4/21 Received 11/4/21

Diary No. 1196	Enclos.	Spare Copies.	Serial No. 1

BRIEF ABSTRACT OF LETTER.

Recommends that the working hours of the Govt Pres may again be changed from 11 AM to 5 PM from 1-5-1921 & add that the overtime allowances now granted to the permanent staff such as clerks, accountants, proof Readers & Section holders for working one hour etc till 8 pm will be stopped resulting in a saving of Rs. 1000 (for annum)

NOTES AND ORDERS.

1 During the recent Strike in the Govt Pres, the Supdt employed about 200 new men for getting with the work excluding 30 unpaid Volunteers. The Strikers (210 in number) Return to duty on 9-2-1921. The Supdt, then Represen

G. R. S. III-2]

General and Revenue Secretariat. | Pts File No. 83 of 1920.

Serial No.

that the 200 new men enlisted could not be sent away as they helped Govt. with personal risk in difficult times & that arrangements should therefore be made to utilize the services of all the 410 men [new enlists & returned Sikhs]

2. He added that there was enough work for all these 410 men for at least 6 months but the available plants & accommodation were not sufficient to enable them to work simultaneously at the same period. He therefore proposed to get the work done by two shifts of 200 men each; one batch working from 7 A.M. to 1 P.M. & the other from 2 P.M. to

General and Revenue Secretariat.

P&S File No. 83 of 1920

Serial No.

P&S 6-20 & 11/2/21 Sanctioned the proposal to the working by two shifts of 6 hours each. As regards the new men entertained, Govt. however permitted the Supdt, to proceed on the establishment on a temporary footing only such of them as have been trained to found fit, this number not exceeding 100. The apprentices were also permitted to be continued on the same scale

3 The Supdt now states that 40 men have been transferred to the Mysore Branch Press and 20 are habitually absent. The strength of the workmen in the Central Press has therefore come down (It has not however given the actual strength). He has made adequate accommodation in the Standing Room & arranged Seats in the other branches also. He therefore requires

G. R. S. III-2]

General and Revenue Secretariat.

P&S File No. 83 of 1920

Serial No.

to work the Press by one Shift of 6 hours from 11 AM to 5 PM from 1-5-1921

4) This does not provide for any interval for tiffin. The Superintendent has not stated whether there are sufficient plants for all the men working simultaneously. Submitted for orders with Reference Note.

14/4/21

5) It is learnt that there are several deficiencies in the working double shifts. Incidentally it has also made it difficult to recover the advances made to the strikers as they have no time to work off the advances. Necessarily the Supdt might have

I. R. S. III-2]

General and Revenue Secretariat. | Pls File No. 83 of 1920.

Serial No.

1) Draft. Submit
for
18/4/21

2) Issue
as
[illegible]

2 To The Supdt, Govt-Printing
No 1868 dt 19/4/21
Calls for information about the
distribution of duties among the
workmen permanent & temporary.

3 From Do
No 2472 dt 20/4/21
Furnishes certain information
about the distribution of duties
among the workmen.

a) No. of old employees ... 248
No of addl hands (temporary) 149

b) Of the 149 addl hands, 20 are
said to be Scholars entertained under
Govt Sanction dt 3.4 [illegible] to Mysore

c) As regards the duties performed

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General and Revenue Secretariat.

P/S File No. 83 of 1920

Serial No.

by this new distinction is made between the two batches. i.e the 2nd batch continues to do the work left by the 1st batch every day.

Sd/-

21/4/21

Chy Secy

21/4

1st Member)

22/4/21

Kevib

I cannot be swayed with these suggestions Please do see my minute dated 19/4 Since I will shortly need no / manual mails have been started but the details needs Please send for the Supt have them all full particulars Whatever the proceeds started papers can be recorded with from this

Serial No.

Yesterday and as the result of it, the Supdt has prepared & submitted today five Statements as under; and the Chief Secy sent through these statements with the Supdt

Today 1 (1) & (2) Statement of employees as on 10/2/21 & on 26/4/21. (today) & their Cost.

(3) Statement of work turned out in the Press (only items Completed) between the two dates

(4) Statement of work that had previously been entrusted to private presses, but which were withdrawn as having not yet been taken on hand between on 10-2-21

(5) Statement of piecework & overtime payment since July 1920 and their Comparison with the available funds. &

(6) ~~Statement~~ Statement of work yet un..... & on hand in the Govt Press

The Supdt says that it is not immediately possible to give the value of the work included in (4) as their evaluation is not yet Completed & will take some more time.

(7) It will be seen from Statements (1) & (2) that the figures are mutually reconcilable.

On 10-2-21, the Supdt had all of a sudden to arrange for the accommodation of 448 men & he suggested double shifts.

Serial No.

Since then 51 men have left service & ~~about~~ 34 have been sent to Mysore Manager he has to find accommodation for only 363 which he says he can now do, as he has made two big halls available for the working branches

(7) Statement (5) shows that the cost this year will not exceed the available funds. As to whether the outturn will exceed this figure, it is only possible to accept the assurance of the Supdt that it will. It is not immediately possible to evaluate the entire work. But the fact remains that arrears ~~have been~~ are being worked off as anticipated

(8) Meantime, it is necessary to get all educational dept. work transferred to the Govt Press. The D. G. E. who was addressed as to the value of the work has not yet replied (vide limited file). He has been reminded It is probably best to tell him that no English work should be given to the Press in future ~~that~~ nor any Kannada work entrusted which is not required or likely to be completed before the end of August 1921.

G. R S. III-2]

General and Revenue Secretariat.

P/5 File No. 83 of 19 20.

Serial No.

By that time, all arrears would have been cleared in the Press, Kannada matrices would have arrived & work can be got through in the Govt Press itself.

(1) The Supdt requests very early orders on this proposal about the change of shift as recommended by the Efficiency Expert 18th Aug 21 Bm. 28/Aug/21

Chiefly 1st Month

2) 4 29/Aug/21

2) The proposed change of time will be of great benefit to the Govt employees as well as to the Govt Press. The Supdt has suggested a monthly pay report in a form like the one suggested by E.A. H/S. The details of such a report should be worked out & the necessary value should be noted at

G. R. S. [11-21]

General and Revenue Secretariat.

P4S File No. 83 of 1920.

File to the Comptroller

Serial No. 4.

To The Supdt—Govt Plg
Comptroller
No G. 20401-2 d/30.4.21.

Approves the proposal of having
one shift of 6 hours from 11Am to 6 Pm
and States that a definite time limit
should be fixed to clear off arrears
and then the additional hands should
be removed. Notice and dismissed with

Strictly Confidential.

WD 2542—GPB—500—19-5-20

Telegraphic Address
"Papyrus," Bangalore.

CB-1196

D 25180

No. 2381.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRINTING.

Dated Bangalore, 11th April 1921

DR 83-20

FROM

D. B. RAMACHANDRA MUDALIAR, ESQ., M.R.A.S.,
SUPERINTENDENT, GOVERNMENT PRINTING,
BANGALORE

To

A. Matthan, Esq., B.A.,
Offg. Chief Secretary to the Government of
His Highness the Maharaja of Mysore,

SIR, Bangalore.

I have the honor to state that the Press is now working in two shifts from 7 A.M. to 7 P.M., one from 7 A.M. to 1 P.M. ~~and the other from 1 P.M.~~ and the other from 1 P.M. to 7 P.M., since two months, from the time of the return of the strikers on 9th February 1921.

Now that 40 men have been transferred to the Branch Press at Mysore and 20 men have been habitually absent, the strenth of the workmen has come down. Besides, I have made additional accommodation in the Standing Room and have rearranged seats in other branches. I therefore beg to propose that the Press may be permitted to work for six hours in one shift only from 11 A.M. to 5 P.M. with effect from 1st May 192. The overtime which is now granted to the permanent staff such as Clerks, Accountants, Proof Readers and Section Holders for working one hour extra i.e., till 6 P.M. will be stopped. This will effect a saving of nearly a thousand ~~of~~ rupees in overtime alone.

I therefore beg that my proposal may be kindly

sanctioned

sanctioned with effect from 1st May 1921.

I have the honor to be,

Sir,

Your most obedient servant,

Superintendent,

Government Printing.

G. R. S. VI—G/32]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

Section P.W.

File No. 88-20

Serial No. 2

STRICTLY CONFIDENTIAL

GENERAL AND REVENUE SECRETARIAT

( )

the *19*

No. 1868/CB

Dt 19.4.21.

Date of issue 19/4/21

To The Supdt, Govt Printing Bangalore

Signed by Mr. A. C. Ramanathan

Sir,

With reference to your letter No 2381 Dated 11th April 1921 regarding change of the working hours of the Govt. Press Bangalore, I am directed to request that accurate information regarding the number and duties among distribution of the workmen

~~Shall~~ may be summoned to serve
under the following
two heads:-

(1) Permanent employees

(2) Those who have temporarily employed

WD 2542—GPB—500—19-5-20

D. 25/84

Telegraphic Address
"Papyrus," Bangalore.

No. 2472.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRINTING,

Dated Bangalore, 20th April 1921.

PJ583-29-3

FROM

D. B. RAMACHANDRA MUDALIAR, ESQ., B.A., B.L.,
SUPERINTENDENT, GOVERNMENT PRINTING,
BANGALORE.

To

R. Matthan, Esq., B.A.,
Offg. Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

SIR,

With reference to your letter No.1530/3-4. dated 1. April 1921, I have the honor to state that the number of employees is 248 and the number of additional hands is 149 including the 20 scholars entertained as per para 2 of Government Order No. G.11047-8/1. dated 4th December 1920, and those sent to Mysore which number 34.

As regards the duties performed by these men, no addition is made, but the batch that comes in the after-noon continues the work left unfinished by those who attended in the morning. The scholars and learners continue to learn their work in the School.

I have the honor to be,
Sir,
Your most obedient servant,

D. Ramachandra

Superintendent,
Government Printing.

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read:--

Government Order No.15635-6/P.& S.6-20 dated the 11th February 1921 and ~~G.O.~~ No.G.18499/P.& S.6-20 dated 2nd April 1921 directing the working of the Government Central Press, Bangalore, by two shifts, one from 7 A.M. to 1 P.M. and the other from 1 P.M. to 7 P.M.

2. Letter No.2381 dated the 11th April 1921 from the Superintendent, Government Printing, requesting under the circumstances stated that the Government Press, Bangalore, may be permitted to work for six hours in one shift ~~only~~ from 11 A.M. to 5 P.M. with effect from the 1st May 1921 and adding that the overtime now granted to the permanent staff such as clerks accountants, proof readers, and ~~section~~ section holders for working one hour extra till 6 P.M. will be stopped ~~which will effect a saving of nearly one thousand rupees in overtime alone.~~

3. Subsequent correspondence ending with letter No.2472 dated the 20th April 1921 from the same officer on the subject.

O r d e r No.- S 20401-2 / D 583-20-4.

Dated 30/4/21

In the circumstances explained

by the Superintendent, the proposal to work the Government Central Press, Bangalore, ~~by the two~~ with one shift of 6 hours from 11 A.M. to 5 P.M. is approved.

2. A definite time limit should be fixed to clear off arrears of work and ~~xxxxx~~ then the additional hands over and above the number required for the ordinary work of the Press, should be given notice and dispensed with. A monthly progress report in a form to be suggested by the Efficiency Audit Officer should be submitted for the information of Government, showing the value of work turned out.

Offg. Chief Secy. to Govt.

To

The Superintendent, Government Printing.

The Comptroller, Mysore Government.

~~Copy to P. P. Branch~~.

Copy to the Under Secy, Offg Audit Mr

29/4/21

G. R. S. VI—G/32]

SUBJECT.....

.....

.....

Diary No. of letter replied to—————

General and Revenue Secretariat

( )

the *191*

Date of issue 3/5/4

Signed by M-Kum

Section

File No.

Serial No

No. Confidential

To Gross

Dear Sir

I am desired to request you to treat WLG NO G 20401-2/PIS 83.20.4 of even date approving the proposal of having one Shift of 6 hours from 11 Am to 6 Pm on

List of works ~~done from~~ Completed between 9th February to 26th April 1921.

No.	Name.

The heavier items are underlined Smarket

1	Proceedings work.
2.	C. O. No. 13.
3.	Cattle Census Forms.
4.	Proceedings work.
5.	Do
6.	Do
7.	Docket Forms.
8.	Income-tax Office forms.
9.	Proceedings work.
10.	Do
11.	Traveller's Ticket.
2.	Nominal List of English Candidates.
13.	Proceedins Work.
14.	Do
15.	Do
16.	Do
17.	Do
18.	Census Post Card.
19.	Three kinds of letter heads of Income-tax Office.
20.	Cause list.
21.	S.N.56.
22.	Historical Summary re Revenue Survey. (Book work)
23.	D. O. Cover.
24.	Do.
25.	Proceedings work.
26.	Do
27.	Do
28.	Plan of Koppa & Thirthahally.

No.	Name.
60.	Census form No. 6
61.	Capital & Revenue Accounts of Vani Vilas Water Works.
62.	Four kinds of cards.
63.	Proceedings work.
64.	Cause list
65.	Proceedings work.
66.	Nominal list of L.S.E. Candidates.
67.	Proceedings work.
68.	Do
69.	Cover.
70.	Cause list.
71.	Statement of candidates for the local examinations.
72.	Do T. C. Examination.
73.	Do U.S.Examination.
74.	Do Commercial Examination.
75.	Four kinds of Cards.
76.	Cause list.
77.	Census Circular No. 31.
78.	Nine kinds of Law books for binding.
79.	Proceedings work.
80.	Do
81.	Form F.B. 3
82.	Blank books.
83.	Chief Court sittings for March & April.
84.	Cause list.
85.	Proceedings work.
86.	Three kinds of forms re S.S.L.C. Examinat
87.	Civil Quarterly revision of Chief Court.
88.	Proceedings work.

No.	Name.
89.	Proceedings work.
90.	Do
91.	Financial No. 19.
92.	Cause list.
93.	Revenue statistics for January 1921. (8 kinds)
94.	Prices current retail of Bangalore & Mysore.
95.	Do Wholesale.
96.	Do Retail.
97.	Financial No. 55 B
98.	Proceedings work.
99.	Do.
100.	Do.
101.	Cover.
102.	Form No. F Census Cover.
103.	Proceedings work.
104.	Do
105.	Do
106.	Do
107.	Do
108.	Do
109.	Do
110.	Do
111.	Sixth list of corrections to District Office Manual.
112.	Proceedings work.
113.	Notice forms re prohibition of presents.
114.	Proceedings work.
115.	Do
116.	Census form 6 kinds.
117.	Fl. 20

No.	Name.
118.	Indian Law Reports 5 kinds for binding.
119.	Cause List.
120.	Provident Fund Forms.
121.	Statement of Income-tax.
122.	Correction slip No. 119 to Mysore Account Code.
123.	Cause List.
124.	Budget Form-
125.	Do Form No. 1
126.	Do Growth of Revenue.
127.	Statement of students who took different subjects re S.S.L.C. English.
128.	Correction list of Jail Manual.
129.	UN-Official file form.
130.	Admission Ticket.
131.	Certificate forms 18 kinds.
132.	At Home Cards.
133.	Proceedings work.
134.	Do
135.	Report on the resource etc..(Book work)
136.	Cause list.
137.	Law Reports for binding.
138.	Receipt forms on Loan Bonds.
139.	Proceedings work.
140.	Census Loose leaf ledgers.
141.	Proceedings work.
142.	Do
143.	Do
144.	Do
145.	Do
146.	Letter form 4 kinds.

No.	Name.
147.	Form No. W.S.S. 28.
148.	From Register slip.
149.	To Register slip.
150.	Cover with red seal.
151.	Do. blank.
152.	Proceedings work.
153.	Do
154.	Proceedings re Agricultural Census. (Bound pap. of Statistics)
155.	Daily Rain-fall in Mysore. (Book work)
156.	Proceedings work.
157.	Do
158.	Do
159.	Rules of Merchandise regulation.
160.	Proceedings work.
161.	Do
162.	File boards.
163.	C.O.No.¢ 17 Gl. 17
164.	P.W.Sl. 95.
165.	C.O.No. 15 GL. 15.
166.	Cause list.
167.	Census form No. 6
168.	Distribution of Examine
169.	Prices Current Whole sal
170.	Shekdari School papers.
171.	Prodeedings work.
172.	At Home Cards.
173.	Cause list.
174.	Covers two kinds.
175.	Proceedings work.

No.	Name.
176.	Proceedings work.
177.	Interest realisation register.
178.	Audit Objection slip.
179.	Work Calendar.
180.	Cause list.
181.	Proceedings work.
182.	Do
183.	Do
184.	Do
185.	Tour Inspection Notes of the 3rd Councillor.
186.	Demi-Official Register.
187.	Confidential work.
188.	Capital & Revenue Accounts. (Book work)
189.	Proceedings work.
180.	Band programme card.
181	Proceedings work.
192.	Do
193.	Do
194.	Do
195.	Do
196.	Do
197.	Excise counter part.
198.	Proceedings work.
199.	Do
200.	Do
201.	Do
202.	Statement of Distribution of S.S.L.C.
203.	Cause list.
204.	Proceedings work.

No.	Name.
205.	Language and subjects statement of the L.S. Examination.
206.	Cause list.
207.	Covers.
208.	Cause list.
209.	Proceedings work.
210.	Receipt interest on Government Promisory Notes.
211.	Accident Report form.
212.	Proceedings work.
213.	List showing the date of Excise sales.
214.	Proceedings work.
215.	Do
216.	Do
217.	Do
218.	Do
219.	Do
220.	Do
221.	Do
222.	Do
223.	List showing the strength of bottle spirits.
224.	New Year Cards of His Highness the Maharaja.
225.	Current prices of Food Grainsa
226.	Cause list.
227.	Compilation and progress report.
228.	Reminder form.
229.	Proceedings work.
230.	Do
231.	Do
232.	Do

No.	Name.
233.	Proceedings work.
234.	Do
235.	Do
236.	Do
237.	Do
238.	Eight Forms in English and Kanarese.
239.	Cause list.
240.	No. II for Ledger.
241.	Proceedings work.
242.	Cause List.
243.	Do
244.	Proceedings work.
245.	Do
246.	Do
247.	Do
248.	Do
249.	Report on the Board of Chemical and Industries.
250.	Proceedings work.
251.	Do
252.	Appendix V to the Garden Manual.
253.	Proceedings work.
254.	Totaling Form Table.
255.	Proceedings work.
256.	Do
257.	Final Note forms.
258.	Law books for binding.
259.	Post Cards.

260. Official Memorandum.

261. Cause List.

262. Gradation list of the Stamp Department.

263. Proceedings of the 6th meeting of the Board of Industries and Commerce.

264. Proceedings work.

265 Mysore Season & Crop Report (Book work).

266 Mysore Excise Manual Vol II (Book work).

List of works that were taken back from Private Presses after 9-2-1921 and executed in the Government Press.

No.	Name of work.	From whom.
1.	Assignment lists and Schedules of shops of Excise Department.	B. B. D. Power Press.
2.	Synopsis of R.A.Subjects ...	The National Press.
3.	Letter-heads 2 kinds. ...	S.G.N.Press.
4.	Financial Review for the Quarter ending September 1920.	Anglo Indian Press.

Were any works given to Private Presses after 9-2-1921

Nil.

	P.W.Establishment.	Overtime.	Budget.
July 1920	Rs. 3,536-77 6	Rs.357-12- 8	Pieeework Establishment Rs.71,040/-
August "	5,932-10- 2	426- 8- 4	
September "	5,240- 8- 6	361- 9- 9	
October "	420- 6- 9	486- 8- 1	
November "	1,622- 4- 0	379-10- 6	
December "	2,066-14- 1	450- 5- 8	Overtime Budget Rs.4,560/-
January 21	2,268- 0- 7	402- 1- 6	
February "	4,360- 6-11	362- 7- 8	
March	6,382-15- 0		
Advance	7,078- 1-10		
Estimated cost of works given out to Private Press from 1st to 10th Feb 1921	10,000- 0- 0		
	Rs 48,908-11- 4	Rs 3,227- 0- 2	

Average cost of 2 months 12,000
Rs 60,000

List of works pending in Government Press in different stages from 9th February to 26th April 1921

No.	Name.
1.	Revenue Manual Vol. II.
2.	Mortgage Bond for Motor Car.
3.	Proceedings work.
4.	Railway Forms 35 kinds.
5.	Proceedings work.
6.	Electrical Department Report.
7.	Examineers Mark List.
8.	Proceedings work.
9.	Statement of Newspapers and Periodicals.
10.	Gradation List of Bangalore District Office.
11.	Do Shimoga. "
12.	Do Chitaldrug. "
13.	Do Kadur "
14.	Do Hassan "
15.	Do Mysore "
16.	Do Tumkur "
17.	Do Kolar "
18.	Goods tariff Work.
19.	Chief Court Report April part Vol. XXVI of 1921.
20.	Schedule of Establishment of Village Boys School.
21.	Second Class Season Ticket.
22.	Budget Estimates.
23.	Draft docket form.
24.	Proceedings work.
25.	Gradation List of Registration Department.
26.	Do Excise Department.
27.	Cheque books of Comptroller's Office.
28.	Finance and Revenue Accounts.
29.	Two kinds of Tabulation Registor.
30.	Correction slips to Mysore Account Code.
31.	Fl. 108.
32.	Do 111.

No.	Name.
33.	M.S.L.I. G.F. 10.
34.	Fl. No. 78.
35.	Law Reports.
36.	Forms A & B.
37.	Do C & D.
38.	Do E.
39.	Do F.
40.	Do G.& H& 1
41.	Do H 2 & J.
42.	Do K & L.
43.	Fl. 22.107
44.	Filing Papers inner and outer sheets.
45.	Pension Ticket Book.
46.	Taluk Inspection Report.
47.	List of Editors.
48.	Dasara Proceedings Kan. Part II.
49.	Blue Book Journal Vol. V.
50.	From Register slip.
51.	Proceedings work.
52.	R. A. Proceedings.
53.	Form A.
54.	" B.
55.	" C.
56.	" D.
57.	Second list of correction to Lock-up Manual.
58.	Draft Docket form.
59.	Gradation List of Chief Commandent's office.
60.	Do Survey Department.
61.	Co-operative Rules.
62.	Agenda to the meeting of Legislative Council.
63.	Names of the students of the Mechanical Engineering scho
64.	Law Reports binding.
65.	Adenda And Corrigenda to Police Manual.

No.	Name.
66.	Report on Meteoeological Department..
67.	Financial 98.
68.	Civil List corrected up to 1st April.
69.	Law Reports for the month of June.
70.	Hand bills.
71.	File Register.
72.	File boards.
73.	Proceedings work.
74.	Do
75.	Registration Manual Vol. I.
76.	Law Reports for binding.
77.	Register showing the collection etc.,
78.	Blank books.
79.	Administration Report of the Bangalore City Municipality.
80.	Law Reports for binding.
81.	Proceedings work.
82.	A set of forms required for the Agriculture Inspectors.
83.	Covers 13 kinds.
84.	Season or Crop Report.
85.	Maharani's New Year Card.
86.	Statement of Daily Rain fall.
87.	Proceedings work.
88.	Geological Volumes for binding.
89.	Proceedings work.
90.	File boards and certain forms for Income-tax office.
91.	Covers and Note papers.
92.	Financial No. 96.
93.	Proceedings work.
94.	Do
95.	Draft for approval.
96.	Gradation List of Inspectors and Sub-Inspectors.
97.	Stock Register of 1921 Loan maintained.

No.	Name.
98.	Form No. L 3.
99.	Statements of Debit and Credit.
100.	L 7.
101.	Form No. L 6.
102.	" L 4
103	" L 2
104.	Approval form for loan.
105.	Schedule of Establishment of Colleges and High Schools.
106.	Proceedings work.
107.	Do
108.	Statement of Government Security.
109.	Proceedings work.
110.	Law Reports for binding.
111.	Annual Report on progress of Chemistry.
112.	A manual for Chemical plant.
113.	Law books for binding.
114.	Correction slip.
115.	Malnad budget estimate forms.
116.	Memorandum.
117.	Law books for binding.
118.	Hall ticket form.
119.	Accident report form.
120.	Four kinds of covers.
121.	Proceedings work.
122.	Gauge books 5 kinds.
123.	Contents slip of coin bag.
124.	Register book.
125.	Calendar of original survey.
126.	G.R.S. work 15 kinds Covers etc.,
127.	Receipt books.
128.	Budget estimates of the Village panchayets.

No.	Name.
128.	Books for binding.
129.	Proceedings work.
130.	Do
131.	Savings Bank Account Book.
132.	Current price of Food Grains.
133.	Proceedings work.
134.	Do
135.	Do
136.	Note on Krishnarajasagara.
137.	Note on P. W. Department.
138.	Note on Iron Scheme.
139.	Work Docket (Indent)
140.	Do (P.R.)
141.	To Register.
142.	Proceedings work.
143.	Do
144.	Do
145.	Do
146.	Chit books.
147.	Kannada Text.
148.	Law Reports binding.
149.	Appendix No. 1
150.	Loan Registers.
151.	Proceedings work.
152.	Appendix J I.
153.	Do No. 7
154.	Register of Appeals etc.,
155.	Revised Manual of Council.
156.	Rules and Procedure.
157.	Financial 157 A
158.	Proceedings work.
159.	Do

No.	Name.
160.	Correction slips to the Mysore Account Code.
161.	Office Records for binding 42 kinds.
162.	Sanskrit books 5 "
163.	List containing names 18 kinds.
164.	Proceedings work.
165.	Kannada Translation of the Explosive rules.
166.	Proceedings work.
167.	File slip.
168.	Kanarese Budget for 1921-22.
169.	Proceedings work.
170.	Tables of Agricultural statistics.
171.	Erratum slip to the rules and Notificatons.
172.	Revenue statistics for March 1921.
173.	Answer Books.
174.	Proceedings work.
175.	Do
176.	Do
177.	Income-tax form.
178.	First Councillors tour notes.
179.	Proceedings work.
180.	File headings and Index slip.
181.	Proceedings work.
182.	Minutes of the Iron Works meeting.
183.	Survey Manual Vol. III with Appendix.
184.	Proceedings work.
185.	Tables of salary.
186.	Indian Law Reports for binding.
187.	Do
188.	Covers
189.	Question papers 50 kinds.
190.	Proceedings work.
191.	Do

No.	Name.
191.	Rain-fall Reports for 1920.
192.	Travelling Library Cards.